



Location: Ace Sports Coaching

Assessor: Nick M

Date: September 2024

Review Date: September 2025

1. Introduction

This risk assessment identifies potential hazards associated with operating a sports/childcare business in the UK and outlines the control measures necessary to mitigate these risks. The assessment covers activities involving children, staff, and facilities.

2. Potential Hazards

Hazard	Potential Risks	Risk Level	Control Measures	Residual Risk
Slips, Trips, and Falls	Children or staff slipping on wet floors, tripping over equipment, or uneven surfaces leading to injuries.	Medium	<ul style="list-style-type: none">- Ensure regular cleaning and maintenance of all floors and outdoor areas.- Keep walkways and play areas clear of obstacles.- Use slip-resistant mats.	Low

Inadequate Supervision	Lack of sufficient staff leading to inadequate supervision, which could result in accidents, injuries, or behavioral incidents.	High	<ul style="list-style-type: none"> - Maintain appropriate staff-to-child ratios at all times. - Ensure staff are properly trained and briefed on supervision protocols. 	Low
Infectious Diseases	Transmission of infectious diseases, such as colds, flu, or more serious infections, particularly in close-contact sports and group activities.	Medium	<ul style="list-style-type: none"> - Enforce strict hygiene practices (handwashing, sanitizing equipment). - Exclude sick children/staff from attending. - Regularly clean and disinfect. 	Low
Safeguarding and Child Protection	Risks of abuse or neglect, or failure to follow safeguarding procedures, potentially putting children at risk.	High	<ul style="list-style-type: none"> - Ensure all staff have up-to-date DBS checks. - Provide safeguarding training for all staff. - Implement and follow a robust safeguarding policy. 	Low

Inadequate First Aid Provision	Injuries not treated promptly or correctly due to a lack of first aid knowledge or equipment, leading to worsening conditions.	High	<ul style="list-style-type: none"> - Ensure a trained first aider is present at all times. - Keep first aid kits well-stocked and easily accessible. - Regularly review first aid procedures. 	Low
Fire Safety	Fire breaking out, leading to potential injury or fatality if evacuation procedures are not effective or fire safety equipment is inadequate.	Medium	<ul style="list-style-type: none"> - Conduct regular fire drills. - Ensure fire alarms and extinguishers are in working order. - Clearly mark fire exits. 	Low
Manual Handling	Staff injuring themselves while lifting or moving heavy equipment, potentially leading to musculoskeletal injuries.	Medium	<ul style="list-style-type: none"> - Provide manual handling training to all staff. - Use appropriate lifting techniques or equipment. - Avoid lifting heavy loads without assistance. 	Low

Outdoor Activity Risks	Risks associated with outdoor sports activities, such as exposure to extreme weather, uneven ground, or collisions.	Medium	<ul style="list-style-type: none"> - Conduct a pre-activity risk assessment of outdoor areas. - Ensure appropriate clothing and footwear are worn. - Monitor weather conditions. 	Low
Transport Risks	Accidents or incidents occurring during the transportation of children to and from the venue, including vehicle safety and driver competence.	Medium	<ul style="list-style-type: none"> - Ensure all vehicles are regularly maintained and equipped with safety features. - Conduct background checks and training for drivers. 	Low
Food Safety and Allergies	Risk of allergic reactions or foodborne illnesses due to improper handling or preparation of food.	Medium	<ul style="list-style-type: none"> - Implement strict food safety procedures. - Maintain a clear record of children's allergies and dietary requirements. - Train staff in allergy awareness. 	Low

Equipment Safety	Injuries resulting from the use of faulty or inappropriate sports equipment.	Medium	<ul style="list-style-type: none"> - Regularly inspect and maintain all equipment. - Ensure equipment is age-appropriate and used correctly. 	Low
Behavioral Incidents	Potential for behavioral issues among children leading to physical altercations or emotional distress.	Medium	<ul style="list-style-type: none"> - Implement a clear behavior management policy. - Provide staff training in conflict resolution and de-escalation techniques. 	Low
Water-Related Activities	Drowning or near-drowning incidents during water-based activities or play.	High	<ul style="list-style-type: none"> - Ensure constant supervision by qualified lifeguards or staff. - Use life jackets or other safety gear as required. - Conduct risk assessments for water activities. 	Low

Parental Communication and Consent	Lack of parental communication or consent leading to misunderstandings or unapproved activities, causing potential legal or safety issues.	Medium	<ul style="list-style-type: none"> - Obtain written consent for all activities. - Maintain clear and regular communication with parents/guardians. 	Low
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3. Control Measures Implementation

- **Training:** All staff members will undergo regular training in first aid, safeguarding, manual handling, and other relevant areas. This training will be refreshed periodically to ensure all staff are up-to-date with the latest best practices and legal requirements.
- **Policy and Procedures:** Clear policies on safeguarding, health and safety, behavior management, and emergency procedures will be implemented and communicated to all staff. These policies will be reviewed regularly to ensure they remain effective and in line with current legislation.
- **Daily Checks:** Regular inspections of the premises, equipment, and facilities will be conducted to identify and rectify any potential hazards before activities begin each day.
- **Supervision:** Adequate supervision ratios will be maintained at all times, ensuring that children are always appropriately supervised, especially during high-risk activities like sports and outdoor play.
- **Emergency Preparedness:** Fire drills and emergency evacuations will be practiced regularly, and all staff will be familiar with the emergency action plan. First aid kits will be regularly checked and restocked, and a list of emergency contacts will be kept up-to-date.

4. Monitoring and Review

This risk assessment should be reviewed regularly, at least annually, or whenever there is a significant change in activities, staffing, or the environment. Any incidents or near misses should be recorded and analysed to determine if additional control measures are necessary.

Initial Review Date: September 2024

Reviewed By: Nick M

By following this risk assessment, the business can provide a safe environment for both children and staff, ensuring that all activities are conducted in a manner that minimises risk and promotes a positive and safe experience for everyone involved.